

How to Authenticate Yourself as an Online Student

(Write down this information or Print (Ctrl+P) this page to assist you in this process)

You must be enrolled in classes at one of our campuses in order to access the courses on this site. If this is your first time accessing this site, you will need to authenticate yourself as a registered user. Before doing this, please make sure you have reviewed the resource documents located in the Main Menu block.

To authenticate yourself as a registered student:

1. Click the **Login** link in the upper right corner of this site. When the Login screen appears, click the **Help me Login** feature and enter the email address that you provided to your admissions representative. Click **OK**
2. You will need to open up your email account on your computer and view your incoming mail messages. You should have an email message from LMS Admin (support@dcec.edu). You should be able to click on this link and be directed to a message indicating your password has been sent to your email address. If the link doesn't automatically re-direct, you may need to copy the link and paste it into the address box of your internet browser.
3. Go back to your incoming mailbox and retrieve your password. Once you have your password, you may want to click on **change my password** to change it to something you will remember.

Do **not** share your username or password. If ever you forget your password, you can utilize the **help me login** feature again to have it changed and emailed to you.

** If you have questions or need help with this process, please contact Technical Support, your campus OLS, Donna Reavis (Donna.Reavis@deltaed.com) or Dewey Teske (Dewey.Teske@deltaed.com).

You may need to add the email address above (support@dcec.edu) in your contact list to prevent the support message from being directed to your spam folder.